



Foreign Affairs Manual

VOLUME 9 – Visas

Change Transmittal: VISA-1989

Date: May 07, 2013

9 FAM 41.101 PROCEDURAL NOTES

Changes

1. This Change Transmittal issues updates to 9 FAM 41.101 Procedural Notes. Section PN7 is now reserved. Please note the deleted sections:

Old Location	Old Title	New Location
9 FAM 41.101 PN7.1	Applicant in Travel Status	Deleted
9 FAM 41.101 PN7.2	Registered Pouch or Registered Mail	Deleted
9 FAM 41.101 PN7.3	Prior Refusal of Visa	Deleted
9 FAM 41.101 PN7.4	Record of Transfer	Deleted
9 FAM 41.101 PN7.5	Telegram in Urgent Cases	Deleted

2. Current changes are shown in *italic* and *dark magenta* to make it easier

for the reader to identify them. However, if 50% or more of the subchapter is being revised, the *italic* and *dark magenta* can make it harder to identify changes. In those cases, normal black font is used throughout.

3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is CA/VO/L/R. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 9 FAM 41.101 Procedural Notes (CT:VISA-1268; 08-20-2009) and insert the new 9 FAM 41.101 Procedural Notes (CT:VISA-1989; 05-07-2013).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:VISA-1989 and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.